



Executive Summary of Bid Evaluation Report

1. **Project Title:** Request for Proposal to review the existing Economic Rules and compare current practices to international best practices and make recommendations on the relevant adjustments to be made.
2. **Reference number for the procurement:** CS/RFP/ECB-2024/25-02- REVIEW OF THE ECONOMIC RULES- EMR
3. **Scope of Work**
 - 3.1 Through benchmarking and gap analysis and in line with current regional and international best practices and principles, review the 2015 Economic Rules and make proposals on what may be adopted for the ESI, highlighting the benefits, considering:
 - a. Economical and financial considerations and requirements,
 - b. Legal provisions
 - c. Licensing requirements
 - d. National Electricity Tariff Study
 - e. Modified Single Buyer Market Model
 - 3.2 Through benchmarking, stakeholder engagement, and in line with economic changes, determine and recommend what additional components to incorporate in the Economic Rules.
 - 3.3 Ensure that the Economic Rules are updated in line with all Electricity Supply Industry regulatory tools and existing government Policies and Directives.
 - 3.4 Solicit and engage different Stakeholders for their inputs, up to 10 Stakeholders will be engaged, costs outside Windhoek will be covered as disbursements,
 - 3.5 Conduct at most two stakeholder workshops as part of the necessary consultative process to present the Draft Rules (The ECB will cover costs of the venue).
 - 3.6 Incorporate Stakeholder comments and inputs, and where necessary engage stakeholders for their inputs.
 - 3.7 Submit final draft Economic Rules documents to the ECB (The draft rules must be drafted and ready to be submitted for consideration by the legal drafters).
 - 3.8 Conduct a Regulatory Impact Assessment on the implementation of the recommendations.
4. **Deliverables**
 - 4.1 Inception Report
 - 4.2 Gap and need analysis Report
 - 4.3 Findings and recommendations Report
 - 4.4 Draft Economic Rules

4.5 Final Economic Rules

4.6 Regulatory Impact Assessment Report

5. Proposed methodology/approach.

Explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. You should highlight the problems being addressed and their importance, and explain the technical approach you would adopt to address them. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.

Delivery time frame

The work is expected to take approximately nine (9) months. However, Consultant can propose an alternative period but a motivation for a longer period must be provided. The Consultant shall submit a detailed project program to the ECB within a week after the approval of the proposal

6. Project Management

The ECB will appoint an employee who will be responsible for liaising with the consultant and coordinating the project.

7. Procurement method used: Request for Proposal (open bid)

8. Date of Invitation of Bids: 10 October 2024

9. Closing date for submission of bids: 13 November 2024

10. Date and place of opening of bids: 13 November 2024 ECB Cafeteria and Microsoft Teams

11. Number of bids received by closing date: Three (3) bids were received

12. Responsiveness of bids: The one (1) bid received was qualified for evaluation at that level

Bidder's Name	Pricing at Bid Evaluation N\$	Responsive or not responsive (Yes/ No)	Reasons why the bid is not responsive
Kwala and Co. Inc	N/A	No	Did not comply with the instructions provided in the bid document as indicated on page 24, section 3.4.
EVR Africa	N/A	No	Did not comply with the instructions provided in the bid document as indicated on page 24, section 3.4.
ProTrain CC (Member of the EMCON Consulting Group)	N\$ 1 233 950.00	Yes	N/A

13. Price comparison for substantially responsive bids:

Name	A. Price at Bid Opening N\$	B. Bid Price after corrections	C. price after Adjustments N\$	D. Price after Margin of Preference [If applicable]	Rank
ProTrain CC (Member of the EMCON Consulting Group)	N\$ 1 233 950.00	N/A	N/A	N/A	The bidder met the required minimum technical score of 52.5 by scoring 58.2 , making them eligible for the financial evaluation the bidder scored a total weighted score of 83 points overall making them the preferred bidder both technically and financially.

9. Additional Information

ProTrain CC (Member of the EMCON Consulting Group)

The technical proposal submitted included all the required components outlined in the scope of work, however the methodology lacked sufficient details and clarity regarding the assignment's execution approach, while the proposal elaborated on the scope of work, it fell short of providing a well-defined, actionable strategy for implementation, however the specific execution strategies and detailed methodologies will be comprehensively discussed and refined during the inception meeting.

EVR Africa

Was disqualified due to Non-adherence to instructions in the bid submission requirements indicated on page 24, section 3.4 of the bid document. The bidder submitted an envelope that did not indicate company details on the outer nor inner envelopes.

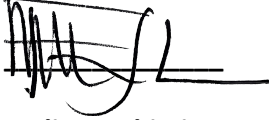
Kwala and Co. Inc

Was disqualified due to Non-adherence to instructions in the bid submission requirements indicated on page 24, section 3.4 of the bid document. The bidder submitted an envelope that did not indicate company details on the outer nor inner envelopes.

10. Best Evaluated Bid:

The Bid Evaluation Committee resolved to recommend the tender award and appointment of **ProTrain CC (Member of the EMCON Consulting Group)**: because the bidder submitted a well-detailed and structured methodology.

Signed off by:

A handwritten signature in black ink, appearing to be 'MK', written over a horizontal line.

Melissa Kahimise

Manager: Finance (Head of PMU)

_____ **Date**