



VACANCY

EXECUTIVE DIRECTOR

ABOUT RERA

The Regional Energy Regulators Association of Southern Africa (RERA) was established by the Southern African Development Community (SADC) Ministers responsible for Energy as a formal Association of Energy Regulators at a meeting held in Maseru, Lesotho on 12 July 2002. The Association was established in terms of the SADC Protocol on Energy (1996), the SADC Energy Co-operation Policy and Strategy (1996), the SADC Energy Sector Action Plan (1997), the SADC Energy Activity Plan (2000) and in pursuit of the broader initiative of the New Partnership for Africa's Development (NEPAD) and the African Energy Commission (AFREC).

The mission of RERA is to facilitate the harmonisation of regulatory policies, legislation, standards and practices and to be a platform for effective cooperation among Energy Regulators within the SADC region.

Applications are hereby invited from SADC citizens for an Executive Director at the RERA Secretariat based in Windhoek, Namibia.

PRIMARY PURPOSE OF THE POSITION

The Executive Director (ED) will assist in the coordination and implementation of the:

- Objectives of RERA as enshrined in its Constitution; and
- Decisions of the Governance Structure of RERA.

DUTIES AND RESPONSIBILITIES:

Specifically, the Executive Director (ED) will:

- Provide strategic guidance and leadership in all areas of RERA's mandate and ensure quality of RERA's activities;
- Be responsible for the overall management and administration of the RERA Secretariat in terms of its operations, reporting and human resource related issues;
- Lead the formulation and commissioning of management and administration policies and systems of RERA drawing from best practices;
- Spearhead the mobilisation of resources and support for the organization from development partners for the implementation of the Association's regional regulatory initiatives (programmes and projects);
- Manage relationships and coordinate activities between RERA and all stakeholders that include SADC Secretariat and Member States, other SADC institutions and specialized agencies, development partners, private sector, consumer organisations, civil society, among others;
- Act as secretariat of the Plenary, Executive Committee and Portfolio Committees by preparing and presenting agendas, minutes, action taken reports, annual reports, workplans, budgets and management responses to matters raised by the structures of RERA;
- Represent RERA at regional and international forums; and

- Responsible for the monitoring and reporting the progress and financial position of RERA and facilitating external evaluations and audits as may be required by the Plenary and Executive Committee.

REQUIREMENTS

- At least a Master's Degree in any related fields: Economics, Engineering, Law or any energy related discipline or equivalent qualification;
- NQF Level 9;
- A minimum of fifteen (15) years of relevant experience including at least ten (10) years of proven senior managerial experience in the mentioned fields;
- Driver's licence (Code 08) is desirable.

PERSONAL ATTRIBUTES

- Emotional – and social intelligence;
- Strategic thinking;
- Exceptional communication and interpersonal skills;
- Strong negotiation skills;
- Strong awareness of stakeholder expectations;
- Analytical ability;
- Creativity and innovation.

RERA IS AN EQUAL OPPORTUNITY EMPLOYER.

Applicants meeting the above criteria should submit their applications including motivation letter, CV, and relevant qualifications via email at HR@rerasecretariat.com.

REMUNERATION PACKAGE:

RERA offers a competitive market-related cost to company remuneration package commensurate to relevant experience and qualifications.

CLOSING DATE: FRIDAY 31 JANUARY 2025 AT 12H00 (SAST).

ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED.

ONLY ELECTRONIC APPLICATIONS WILL BE ACCEPTED.